

ZEPHYRHILLS MUNICIPAL AIRPORT ADVISORY BOARD REGULAR MEETING

A Regular Meeting of the Airport Advisory Board was held on Monday June 15th, 2015 in the Robert H. Johnson Council Chambers of the Municipal Building. Airport Administrative Assistant Lucy Huber called the meeting to order. Members present were Buzz Hohmann, David Ruffell, Rachel Nash and Ron Miller. Chairperson Bill Castle and Vice Chairperson Dan Evans were absent. Juan Vega resigned from the board during the previous meeting.

Staff present was Acting Airport Manager Nathan Coleman and Administrative Assistant Lucy Huber. City Manager Dr. Steven Spina also attended the meeting to make a brief announcement.

APPROVAL/CORRECTION OF MINUTES – Ron Miller moved to accept the minutes of the Regular Meeting held on May 18th, 2015. David Ruffell seconded the motion. All were in favor and the motion passed.

Before the Business of the meeting was discussed, Dr. Spina addressed the board. He informed them that Nathan Coleman has been offered the Airport Manager position, beginning July 5th, 2015 and Mr. Coleman accepted. Mr. Michael Handrahan was offered a part time position with the City dealing with airport economic and industrial development but he declined the offer.

BUSINESS ITEMS –

1. Consider approval of sublease from Ralph Mandarino (Pivovary, LLC.), to power parachute company.

Nathan Coleman introduced Mr. Noe Chaparro of 16402 Cypress Water Way, Apt. 1013, Tampa, FL 33624.

Mr. Chaparro began by correcting the term, 'powered parachute'. The correct name is 'powered paraglider'. He explained how the airport is an ideal location for this activity as there are no obstructions to hinder training. He showed a few photos showing where he would like his operations to take place on the airfield. There were also photos and a video of power paragliding training. Much of the training involves ground school. In flight training would take place and remain within the zone indicated in the photo. Actual recreational flights would take place off the airfield in various locations throughout the vicinity. Some of the information the board requested and Mr. Chaparro provided was as listed:

- Estimated times of day flying will occur? Generally 7 a.m. -10 a.m. & 4 p.m. 7 p.m.
- Weather conditions? They will fly only on clear days with 7 mph winds or less.
- Federal Aviation Regulation part 103. Ultra light with minimum restrictions.
- Maximum altitude in flight would be no higher than 400 ft., staying within a pattern.

It was decided that that the Board members should email Mr. Chaparro any further questions they have regarding his operations. Nathan Coleman recommended that the Board go ahead and approve the sub lease through Pivovary LLC., but at this time to not allow for any power paraglider operations to take place within the AOA (Area Of Operations) until a full operations directive to include a safety plan, that has been reviewed, approved and or rejected by the Airport Board, City Council and Airport Management. The Board discussed this option.

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David Ruffell made a motion to accept Mr. Coleman's recommendation.

Approve sub lease through Pivovary LLC. Not allow for power paraglider operations to take place within the AOA until Mr. Chaparro provides a full operational directive to include a safety plan that has been reviewed, approved and or rejected by the Airport Board, City Council and Airport Management.

Ron Miller seconded the motion. All were in favor and the motion passed.

INFORMATIONAL ITEMS -

- Fuel Sales – No action required
- Update on sale of Marcus Price lease:

Back in late 2011 the Airport Board and City Council agreed to sell 3.99 acres of land currently leased to Marcus Price. The appraised value at that time was \$170,000. The Airport has just concluded all required documentation and current appraisal required for release by the FAA. The new appraised value is \$200,000. All documents and contract of sale in the amount \$200,000 has been submitted to the FAA. The Airport is waiting for the final letter of release, which can take up to 30 days.

Board Member Rachel Nash asked if the area and building has been cleaned up, as this area is a sort of "gateway" into the Airport. Nathan said part of the agreement in the selling of the property was that Mr. Price would fix up the building and landscape, making improvements in the overall first impression of those driving past towards the airport.

Airport Administrative Assistant Lucy Huber, let the board know why Mr. Castle and Mr. Evans were unable to attend the meeting.

Ron Miller asked if the Airport has received complaints regarding noise related to the Airport. The answer was yes. There was discussion as to the obligation of the Airport regarding these types of complaints.

MEETING ADJOURNED –

Ron Miller moved to adjourn the meeting. David Ruffell seconded. All were in favor and the meeting was adjourned at 6:22 p.m.