

## ZEPHYRHILLS MUNICIPAL AIRPORT ADVISORY BOARD REGULAR MEETING

A Regular Airport Advisory Board Meeting was held on Monday, December 21<sup>st</sup>, 2015, at 5:30 p.m. in the Robert H. Johnson Council Chambers of the Municipal Building. Chairperson Bill Castle called the meeting to order. Members present were Bill Castle, Dan Evans, David Ruffell, Buzz Hohmann and Ron Miller. Rachel Nash and Mark Frank were absent.

Staff present was Airport Manager, Nathan Coleman, Administrative Assistant, Lucy Huber and City Manager, Dr. Steven Spina.

**APPROVAL/CORRECTION OF MINUTES** - Dan Evans moved to approve the minutes from the previous meeting held on September 21<sup>st</sup>, 2015. Ron Miller seconded. All were in favor and the motion passed.

**INFORMATIONAL ITEMS** – Airport Manager, Nathan Coleman, gave the Board an update on the following items. No action was required or taken.

- 1. New Electrical Vault** – The New Electrical Vault project was awarded to H.L. Pruitt. Tentative start date – 1<sup>st</sup> or 2<sup>nd</sup> week of January, 2016. Once started, the project should be completed in approximately 3 to 6 months.
- 2. New Event Venue Area** – This area has been freshly mowed several times in preparation for the Pigz-in Zhills event parking. Also, a new access gate has been installed in this area.
- 3. Pigz-in-Zhills** – Will be held in the same location on the Airport field as previous years. A new gate has been installed allowing for visitor access to the field.
- 4. Lightning damage repairs/New Surge Suppression** – Most of the damage done by the lighting strikes over the summer has been repaired. Such as the A.W.O.S., Unicom, Taxiway lights, gates and the various other electronics affected. Approximately \$30,000 dollars has been spent on Surge Suppression to protect our invaluable electronic equipment during future lightning storms.
- 5. Mandarino Lease/Evolution** – The Mandarino/Pivovary lease is expiring on December 31<sup>st</sup>, 2015. They will not be renewing their agreement. The current sub-lesers, Evolution Aircraft, Inc. do not wish to move and are interested in procuring a lease with the Airport. They are willing to assume the building and property “as is”. The Airport feels this would be a good fit but will bring it before the board at the proper time for their consideration and/or other suggestions they might have.
- 6. TKM Maintenance Facility** – This company is still looking towards building a maintenance facility. They have been working with a couple of new contractors and will bring more information to us as plans become available.
- 7. Marcus Price Land Sale** – Paper work for this sale is being reviewed by the title company at this time. The FAA had a couple of demands that had to be met. These were followed up on and we are now waiting to hear from the title company for the closing.

**8. Fuel Sales – Review.** No action required or taken.

Mr. Coleman also mentioned that around the 2<sup>nd</sup> week of January there would be work done on the roofs of the Aerocenter, hangar 1 and hangar 4. These roofs are going to be resealed with the same material as the shade hangar and hangar 3 was sealed with in 2012.

There was some discussion regarding Pigz-in-Zhills and the layout of the event, particularly the Aircraft display area. Nathan said he was planning to attend the final Chamber of Commerce planning meeting for the event and he would clarify the set up with them at that time.

City Manager, Dr. Steve Spina addressed the board. He said that during our Employee Appreciation Dinner held December 11<sup>th</sup>, Nathan was presented with a Department Head award - Best Managed Department. This is in recognition of the way Nathan as kept things going through these past years, often doing the jobs of two people. Even as Nathan went from Interim Manager to Deputy Manager to Acting Manager in charge to finally Airport Manager he handled it all well and Mr. Spina wanted him to know that we appreciate him. Everyone agreed and gave Nathan a round of applause.

It was decided that we do not have to meet together for the Airport Board meeting each month if there is no business to attend to, but that we should meet, at the least, every 2 months regardless.

**ADJOURNMENT** – Buzz Hohmann moved to adjourn the meeting at 5:48 p.m. Ron Miller seconded. Everyone affirmed the motion by stating Merry Christmas and Happy New Year and the meeting was adjourned.