

REGULAR AIRPORT AUTHORITY MEETING

A Regular Airport Authority Meeting was held on November 19, 2012 at 5:30 p.m. in the Robert H. Johnson Council Chambers of the Municipal Building.

Chairman Dan Evans called the meeting to order. Roll call was taken. Present were members Bill Castle, Dan Evans, Eddy Knapp, Rachel Nash and Juan Vega. Larry Lynch and Jim Spears were absent. Airport Manager Michael Handrahan was also present.

Staff present: Deputy Airport Manager Nathan Coleman, City Manager James Drumm, and City Clerk Linda Boan.

The Pledge of Allegiance followed. Bill Castle moved the minutes of the October 15, 2012 Regular Meeting be approved. Seconded by Rachel Nash. Motion passed unanimously.

BUSINESS ITEMS:

1. Establish working group to develop industry standard, airport minimum standards, rates and charges and leasing practices to ensure compliance with FAA policies for aviation and non-aviation land use.

Chairman Evans said he spoke with the airport manager about the minimum standards and reviewing them. The current minimum standards will be provided to the members of the Authority for their review. He said he would like to establish a committee/working group to do the review. He suggested that a workshop be held in January to begin the review of the minimum standards since it is a working document. Juan Vega recommended the Airport Manager also be involved. The next Airport Authority will be December 17 and he suggested at that meeting a date be set in January for the workshop.

Mr. Handrahan said the FAA does like to review and comment on any changes made to the document.

OLD BUSINESS ITEMS:

There was no old business.

INFORMATIONAL ITEMS:

1. Review of numerous airfield projects

1. Security fencing project – FDOT 100% grant and coordination to design:

A. perimeter fencing and new gates

B. security enhancements for monitoring airfield activities with ZPD

C. benefit to City utilities

Mr. Handrahan reviewed the security fencing project and said that FDOT advised the entire airfield must be fenced or the City will not be able to obtain any additional grant funding. The operation side of FDOT has said by regulation the control of the airfield must be maintained which cannot be done without fencing. He will contact Skydive City to advise them of the fencing requirement.

He said he met with Police Chief Shears regarding the need to secure the airport with fencing and gates. A training program will be developed in the future for the officers which will be a power point presentation that will make them much more aware of their role in airport security, special operating conditions as they are working the airfield.

2. Runway project status, FOD, design technical surveys

AVCON has been on site for the past two weeks for the runway project. The runway has some very bad issues. Nathan Coleman is coordinating a runway repair tomorrow. The runway design will include new LED runway lighting, which reduce power consumption which is approved by FAA for medium intensity runway lighting.

Over the years the runway was shortened to 4,999 feet and the FAA only wants paving to 4,999 feet. Through the help of AVCON an additional area was found to have full strength

pavement and there is an original marker at 5,001 feet which is now the number that will be used for the runway project. The change will be in effect by the time the runway is repaved.

3. Taxiway A lighting rehab

Mr. Handrahan thanked Nathan Coleman for his efforts in securing an additional \$90,000 from FDOT for the installation of the runway lighting. Prior FDOT funding acquired the hardware which included the fixtures and lights but not the wiring. Shifting funds in the budget the design and wiring purchase can be done in order for the project to be completed with the FDOT funding.

4. FDOT annual inspection

Mr. Handrahan said the FDOT did the annual inspection and the fencing became a comment/question. There were a few additional deficiencies which they will work with the airport to resolve. None of the deficiencies were high dollar items.

He also noted in a draft from AVCON they are estimating they will be ready to submit for FAA grant for construction contract and engineering in May 2013. He said part of the runway rehab project is to try to accelerate the time lines with FDOT and FAA due to the conditions of the current runway.

2. FDOT Economic Impact Study 2010, General Aviation information

Mr. Castle said he has received correspondence and said they have been referred to as the Zephyrhills Municipal Airport Authority and also as the Zephyrhills Municipal Advisory Board. He would like clarification and how Mr. Handrahan perceives them and what he expects from them. Mr. Handrahan said he would like to help facilitate their needs and get them the best information as a local resource on the current issues. He said there is a lot of information available and there is no need to go to contract services. He said that is his role to look at marketing and take it to the level Mr. Drumm and the City determines the way they would like to proceed.

3. Review of Fuel Sales for October 2012

The fuel sales were reviewed and Rachel Nash asked why the sales in November last year were \$10,000 higher than in October this year. Mr. Coleman said all aviation has taken a hit and they are seeing less jet action than in the past.

Meeting adjourned 5:54 p.m.