

ZEPHYRHILLS MUNICIPAL AIRPORT ADVISORY BOARD REGULAR MEETING

A Regular Airport Advisory Board meeting was held on Monday November 17th, 2014 at 5:30 p.m. in the Robert H. Johnson Council Chambers of the Municipal Building.

Chair Person Juan Vega called the meeting to order. Present were members Juan Vega, Ron Miller, David Ruffell and Bill Castle. Dan Evans, Rachel Nash and Buzz Hohmann were absent.

Airport Manager Michael Handrahan, Deputy Airport Manager Nathan Coleman and Administrative Assistant Lucy Huber attended the meeting.

APPROVAL/CORRECTION OF MINUTES – Bill Castle moved to approve the minutes of the Regular Meeting held on September 15th. Ron Miller seconded the motion. All were in favor and the motion passed.

OLD BUSINESS ITEMS –

1. Permitted Driving Training

Mr. Handrahan said the application for the Obstruction Evaluation Airspace Analysis and Approval has gone back to the FAA. He believes it will be sent back to us within 30 to 45 days and does not expect any issues. Once approved the permit should be valid for 2 years.

INFORMATIONAL ITEMS –

1. New Lease Documents

Mr. Handrahan informed the Board that the documents regarding the changes in leasing practices were waiting on review by City Attorney Joe Poblick and City Manager Steve Spina. They will then be brought to the City Council for their review. As soon as they are available they will then be brought to the Airport Board for their review. Mr. Bill Castle questioned if non-aviation businesses were a proper use of Airport Property. Mr. Handrahan explained the “inside the fence” and “outside the fence” policies regarding aviation vs. non aviation related businesses.

2. Negotiations for Term and Capitalization

Existing Airport Minimum Standards require only the Airport Manager to negotiate a lease. Because Mr. Handrahan and Mr. Coleman are not comfortable with this, they have brought a recommendation to City Manager Steve Spina and City Attorney Joe Poblick that there be no less than 3 to 5 people appointed to work on any lease being negotiated. Basically the only thing to be negotiated would be the term of the lease as everything else is standard. Suggested “team” members would include, Airport Manager, Deputy Airport Manager, City Manager, Director of Finance and City Planner. This team effort would eliminate any concern that anyone negotiating a lease with the City would receive any type of “sweetheart” deals. Juan Vega said there may be more than just the lease term that would need to be negotiated.

3. AVCON

AVCON was asked to submit a new leasing guide. This has been completed and will be reviewed by City Attorney and City Manager.

4. Airport ALP

The updated ALP was finally approved by the FAA in late September. It does not show the new runway configuration. Therefore the new ALP will have a single page updated document which is now being prepared.

5. NBAA

This was a very successful event, attended by City Manager and Chamber of Commerce Director, Vonnie Mickelson. Letters were sent to all contacts made thanking them for visiting our booth at the NBAA and inviting them to visit our Airport.

6. Shell

The Airport has opted to join the Shell Areoclass program. This is a point program and saves the City on processing fees when the Shell Card is used. We will now be open to additional customers. There are up to 2000 customers who will now be updated that we are members of this program. Jet A only.

7. EAA Young Eagles

On November 22nd there will be approximately 35 Army ROTC cadets and a few other local students able to fly for free. There will be approximately 4 planes coming over from New Port Richey and 4 planes from Zephyrhills volunteering to fly the kids. The participating kids will receive a certificate and an official log book. This is all provided free by the EAA.

8. EAA Ford Tri-Motor

The Ford Tri-Motor will be arriving late next week. It will be parked in the Aerocenter where there will be some maintenance done. It will fly out in late January. At that time they will do similarly what they did last year and that is to offer City leadership a ride above the City lasting approximately 30 to 40 minutes.

9. BBQ Event

The Chamber of Commerce BBQ and Blues event is scheduled for January 17th. There are no changes to the program this year. The Airport will have a small aviation display. The event is advertised on the AOPA online website.

10. Board Meeting Scheduling

The City Manager is considering a change to the scheduling of the Airport Board meetings. It is thought that a bimonthly or tri monthly meeting would work well. Currently the Board meetings are more informational in nature and do not require many approvals. Additional meetings can be held if necessary.

ADDITIONAL INFO -

It was discovered that a LED PAPI unit was struck and destroyed by an unknown aircraft. It appears as if it was a tire strike. This damage will cost approximately \$7,000.00 to be repaired.

MEETING ADJOURNED – Juan Vega adjourned the meeting at 5:45 p.m.

Immediately following the adjournment, TK Hayes and Joni Murphy, of Skydive City showed a short and entertaining YouTube video of footage from the World Swoop Competition held at Skydive City in November (courtesy of Ryan Bolohan.) This was a very successful and thankfully safe event.