

## **ZEPHYRHILLS MUNICIPAL AIRPORT ADVISORY BOARD REGULAR MEETING**

A Regular Airport Advisory Board meeting was held on Monday May 19<sup>th</sup>, 2014 at 5:30 in the Robert H. Johnson Council Chambers of the Municipal Building.

Chair Person Juan Vega called the meeting to order. Present were members Rachel Nash, Larry Lynch, Dan Evans, Bill Castle and David Ruffell. Alan Tesini was absent

Staff present was Airport Manager Michael Handrahan, Deputy Airport Manager Nathan Coleman and Administrative Assistant Lucy Huber.

**APPROVAL/CORRECTION OF MINUTES** – Bill Castle moved to approve the minutes from the March 17<sup>th</sup> meeting. Dan Evans seconded. All were in favor and motion passed.

### **BUSINESS ITEMS –**

1. Consider request from Driving Dynamics to access ZPH “Taxiway B” for Auto racing.

This company has used/rented the taxiway at ZPH for several years without incident. Airport Management has recently refused their current request on the basis of concern in allowing a non-aviation event to take place on a primarily used taxiway. As a result of this event, the taxiway is closed down and aircraft is displaced. Mr. Handrahan also had other reservations in allowing these types of non aviation activities on the airfield. He personally does not recommend this for our facility. Driving Dynamics requested to be able to continue to use the Taxiway for their business of defensive driving courses so Mr. Handrahan brought the request forward to the board for their advisement. The board had questions regarding the current insurance qualifications, fees collected and FAA requirements.

Bill Castle moved that due to the Airport Managers advisement and recommendation that Driving Dynamics not be allowed to continue to use the airport facility.

Juan Vega made a motion that before Mr. Castle’s motion went forward, the board could further discuss the item on the table. Bill seconded and the motion to discuss passed.

After a general discussion about liability/insurance qualifications, rental fees, history of Driving Dynamics and FAA approvals, Juan suggested working towards getting more solid answers to questions regarding these items.

Bill Castle’s motion was back on the table. Dan seconded. Rachel Nash, Larry Lynch were for denying the request. David Ruffell, Juan Vega and Dan Evans were against denying the request. Motion failed.

Juan Vega made a motion to continue conversation with Driving Dynamics before they are permitted or denied. No one seconded and motion died.

Mike Handrahan was asked to bring the board more information regarding this event; insurance/liability, permit requirements for non aviation use and FAA qualifications if able. Mr. Handrahan agreed.

2. Concur with expenditure of Airport Funds for an EAA Chapter organization on the airport.

Mike Handrahan informed the Board that the Airport is planning to partner with the City in a plan to begin a new EAA Chapter. The funding for this (\$420.00 a year) has already been budgeted. It is thought that this organization will help kick start activities such as fly –ins at the Airport.

3. Reminder – Board members will need to be re-appointed in June, 2014.

Mike Handrahan informed the board that Mr. Alan Tesini had resigned.

The City Clerk, Linda Boan, asked that the remaining board members please send an e-mail confirming that they remain interested in serving on the Airport Board. Larry Lynch asked for a current listing of the board's seat numbers and who they correspond to and also for the latest ordinance change.

**INFORMATIONAL ITEMS –**

1. Runway status.  
Runway is open temporarily. Good paving job. Still work to do on runway lighting. Additional painting and grooving and 2 PAPI lights still pending. Will reopen as 5 -23.
2. FDOT Funded Fencing Project.  
Moving forward on an accelerated schedule. Security Camera upgrades.
3. Fuel Farm Upgrades.  
Jet tank pad repaired. Slope repaired on 100LL. Improving drainage.
4. NBAA Conference.  
We will be in attendance in Orlando, October, 2014 to market the airport. AVCON has committed to help put together a marketing package and the City Economic Development Committee is interested in provided a backdrop to help show the flag.
5. GCO.  
Awaiting final signature to be approved to install radio device to connect to Tampa Approach Control.
6. CPU and Portable Power Pac 12/12V.  
Received new power pack for the Airport. Awaiting Duke Energy to complete power meter.
7. Fuel Stats for March and April.

Also, Deputy Airport Manager, Nathan Coleman, and staff have completed some culvert drainage work that has needed to be done for a long time.

**PUBLIC COMMENTS –**

David Hayes, 3137 Diana Drive, Zephyrhills, manager of SkyDive City. Mr. Hayes was complimentary of the airport and the construction project involving the runway closures. Things have been going very smoothly as SkyDive City has been extremely active throughout the project. They also hosted a very important event recently and were thankful all the runways were open at that time. Bill Castle agreed with T.K. and added that the Tampa bay Soaring Society had also expressed being grateful for the smooth cooperation involving all parties using the Airport facilities during the runway project.

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**MEETING ADJOURNED** - Chair Person Juan Vega adjourned the meeting at 6:02 p.m.