

ZEPHYRHILLS MUNICIPAL AIRPORT ADVISORY BOARD REGULAR MEETING

A Regular Airport Advisory Board meeting was held on March 19th, 2018 at 5:30 p.m. in the Public Meeting Room of the City Library. Vice Chairperson Dan Evans called the meeting to order. Members present were Dan Evans, Buzz Hohmann, Ron Miller, Mark Frank, Rachel Nash, David Ruffell and Bill Castle.

Staff present was Airport Manager Nathan Coleman, Executive Admin. Assistant Lucy Huber, City Manager Dr. Steve Spina and Purchasing Agent Karen Miller.

APPROVAL/CORRECTION OF MINUTES – Dan Evans moved to approve the minutes of the meeting held on November 20th, 2017. Ron Miller seconded. All were in favor and the minutes were approved.

BUSINESS ITEMS –

1. Review of Hawk Aircraft Painting Request for Proposal (RFP) and make motion regarding lease agreement.

Joseph Dinolfo, owner of Hawk Aircraft Painting, was on hand to address the board. Mr. Dinolfo submitted the only response to the RFP for Lease of the Aerocenter. His references were reviewed by the board and some general questioning ensued. Mr. Dinolfo said he is prepared to use the aerocenter for his business of aircraft painting, maintenance, avionics and engine work. His business has been active at the Tampa Executive Airport for the past 31 years. He is moving from that location due to the age of the building and because it would not be cost effective to upgrade it. The airport has received several unsolicited and positive comments from other tenants and lease holders regarding the reputation of Mr. Dinolfo and Hawk Aircraft Painting. Nathan Coleman and Karen Miller both confirmed that background research came up positive all around. The Airport Board spent some time completing the RFP Evaluation Sheet for Hawk Aircraft Painting. The sheets were turned in to Karen Miller.

Mark Frank made a motion to agree to move forward to the next level of lease negotiations with Hawk Aircraft Painting. Dan Evans seconded. All were in favor and the motion passed.

INFORMATIONAL ITEMS

- **Taxiway Bravo** - All funding for this project (which is the complete reconstruction of the taxiway) has been received from the FDOT. Nathan will be meeting with the engineers later in the week. The project will be starting soon but some extra time has been given to Skydive City to finish up with their busiest time of the year
- **01-19** - This is the 2nd phase of the project. The project consists of cleaning and crack sealing the entire runway and installing new papi lighting. All funding is in place.
- **Aerocenter Roof repairs update** - Starting March 21st.
- **Fuel Sales** – The Board reviewed the fuel sales. It was noted that Av Fuel sales were down somewhat from prior years. One of the reasons for discussion is the fact that the airport is now housing quite a few aircraft that do not use Aviation Fuel. These aircraft use auto fuel brought onto the field. It was re-emphasized that the t-hangar agreement states one aircraft per hangar and any extra aircraft in the hangar pay a fee of \$75.00 per aircraft. It was suggested that this policy be enforced more stringently. Also, the auto fuel that is brought onto the field should be subject to a Fuel Flowage fee. There was a small discussion regarding installing auto

fuel tanks onto the field but it was decided that this would be a cost prohibitive project. A Fuel Flowage fee would be very difficult to enforce but would be something to consider. The end result of this discussion is to enforce the established "one aircraft per hangar" or \$75.00 fee per extra aircraft in hangar".

Extra informational item: Grant accepted for Runway Extension

City Manager Steve Spina addressed the board. In January, State Senator Wilton Simpson contacted him to let him know that Aviation Funding was available and urged him to apply for this State Appropriated funding. Senator Simpson requested that the funding would go specifically to extending runway 01-19. Nathan Coleman and Dr. Spina put together a package, added funding for the west side infrastructure road project. The total appropriation is for 5.9 million dollars. It made it through the budget process and was signed by the Governor. The grant is a full appropriation of 5.9 million dollars and our match is the land that was used to purchase the 40 acres to the south. (This is the land that will be used for the extension. The runway extension will be 1500 feet.) A contract with the FDOT will be drawn up and the money can begin to be drawn around October. The Board spent some time going over the pro and cons of this project and what it may do for the future of the Airport. Dr. Spina noted that we had also applied for a \$750,000 grant to do a Route Alignment Study. This grant was also approved. The study will entail extending State Road 56 past HWY 301 and HWY 39 over to Chancy Road, making it a true bypass route. With this possible road extension and the runway extension the Airport and City can look at the bigger picture of the future of the Airport.

Bill Castle asked how the new building project at Tampa Bay Soaring Society was coming along. Mr. Coleman said it is looking great and is going to be a wonder addition to the airport.

Bill Castle announced the date of the next meeting. (May 21st) He thanked everyone for coming to this meeting, which had been rescheduled.

MEETING ADJOURNED - Dan Evans moved to adjourn the meeting. Mark Frank seconded. All were in favor and meeting was adjourned.