

## COMMUNITY REDEVELOPMENT AGENCY MEETING

A Regular Community Redevelopment Meeting was held on January 23, 2017 at 5:00 p.m. in the Robert H. Johnson Council Chambers of the Municipal Building. Commissioner Lance Smith called the meeting to order. Roll call was taken. Present were members Charlie Proctor, Ken Burgess, Kenneth Compton, Alan Knight, and Mayor Gene Whitfield. City Manager Dr. Spina and City Attorney Matthew Maggard were also present.

Staff present: CRA Director Gail Hamilton, Planning Director Todd Vande Berg, Assistant Planner Rodney Corriveau, Grant Specialist Audrey McGuire, City Clerk Lori Hillman and Assistant City Clerk Jessica Carter.

Charlie Proctor moved to approve the minutes of the November 28, 2016 Regular Meeting. Seconded by Ken Burgess. Motion passed unanimously.

### BUSINESS ITEMS

#### 1. Creation of CRA Advisory Committee

CRA Director Gail Hamilton requested approval to create a CRA advisory Committee. The primary duties of the Committee will be to evaluate and make recommendations to the Community Redevelopment Agency on all matters relating to the use, redevelopment, and revitalization of the CRA District and to perform such other duties as specifically assigned to it by the CRA Board of Commissioners. The Committee shall also be allowed to initiate efforts and to investigate to inform itself and provide the greatest degree of assistance to the Community Redevelopment Agency Board of Commissioners, CRA and City Staff, and the public.

The Advisory Committee membership will come from the city, county, and region with experience in real estate, finance, property development and redevelopment, business and property owners, including residents within the district, in order to provide the best possible advice to the CRA Board and staff.

Charlie Proctor moved to approve Business Item 1. Seconded by Alan Knight. Motion passed unanimously.

#### 2. Sign Grant Approvals --

Ms. Hamilton presented Sign Grant Applications for 4 to One Gentlemen's Quarters Barbershop, K&M Treasurers and Antiques, and Living Foods Bakery. The total investment from these businesses within the CRA District is \$7200.00. The Sign Grants provide \$1500 in incentives for their signage.

Alan Knight moved to approve Business Item 2. Seconded by Kenneth Compton. Motion passed unanimously.

#### 3. Homeless Initiative

Ms. Hamilton informed Council that the City and CRA Staff have been working with Daniel McDonald of Homeless Innovations, LLC to help identify issues within the City in order to meet the needs of the community. Mr. McDonald will facilitate a Community Forum on Tuesday, January 24<sup>th</sup>, 2017 at 6:00 p.m. in the City Council Chambers, the public is invited to offer input and exchange ideas to start conversation with stakeholders within Pasco County.

#### 4. CRA Director Report

##### Neighborhood Cleanup

Ms. Hamilton informed Council about the next community cleanup, which is scheduled for February 25<sup>th</sup>, 8:00 am to 12:00 pm., staging area will be located at Veteran's Memorial Park, on Third Avenue. Staff is working to develop incentives to encourage property owners and residents to better maintain their property. One of the ideas discussed is having a neighborhood

Page Two  
CRA Meeting  
January 23, 2017

block party where multiple home improvement vendors can come out and give demonstrations and tips and tricks on how to improve their home and property.

#### Jeffries House

Ms. Hamilton updated Council on the progress of the Jeffries House. The interior painting is now finished. Kern Construction has donated the repair of the historic windows, they are replacing cords and repairing the weights so that they can open properly. Historic Jeffries will house the CRA, Main Street, and the Planning department while City Hall is under construction. Ms. Hamilton is hoping to have a Grand Opening reception on Founders Day March 11, 2017.

#### Zephyr Park

Ms. Hamilton met with SWIFTMUD and discussed the drainage at the park; they do not see any issues to be concerned with. Ms. Hamilton also met with DEP in order to start the application process to gain grant money to use towards the Zephyr Park Master Plan.

Meeting Adjourned: 5:48 p.m.